



Republic of the Philippines
Department of Education
 REGION IV-A CALABARZON
SCHOOLS DIVISION OF LUCENA CITY

23 January 2024

DIVISION MEMORANDUM
 CID-2024-010

**CORRIGENDUM ON WORKSHOP FOR DOCUMENTATION INFORMATION ON
 REVISION AND CREATION OF DOCUMENTS**

TO : OIC – Asst. Schools Division Superintendent
 Chief Education Supervisors – SGOD & CID
 Unit Heads
 Public Elementary and Secondary School Heads
 All Others Concerned

1. In reference to Division Memorandum CID-2024-006 “*Workshop for Documentation Information on Revision and Creation of Documents*”, the schedule is moved from January 23, 2024 (Tuesday) to **January 29, 2024 (Monday)** from **8:00am - 5:00pm**.
2. All other provisions of aforementioned Memorandum are still in effect.
3. Immediate and widest dissemination of this Memorandum is earnestly desired.

SUSAN D.L. ORIBIANA
 Schools Division Superintendent

KMT/002



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